



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Board Meeting  
Tuesday, November 24, 2020 ♦ 7:00 p.m.  
Boardroom**

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Mark Watson, Alex Medeiros (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Vice-Chair Luciani.

**1.2 Attendance**

As noted above.

**1.3 Approval of the Agenda**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the November 24, 2020 Board meeting.

**Carried**

**1.4 Declaration of Interest - Nil**

**1.5 Approval of Board Meeting Minutes – October 20, 2020**

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 20, 2020 Meeting of the Board.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations**

**2.1 Digital Citizenship**

Keri Calvesbert, Religion & Family Life Consultant and Greta Smelko, eLearning K-12 Consultant, shared the BHNCD SB Digital Citizenship resource. A series of online modules has been created for each division in the Elementary and Secondary schools modelling responsible digital citizenship through the lens of Catholic faith.

Trustee Casey inquired as to how long the lessons are. It was noted that that each lesson is approximately 20 minutes.



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3. Delegations – Nil

4. Consent Agenda – Nil

5. Committee and Staff Reports

### 5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – November 17, 2020

Vice-Chair Luciani reviewed the business of the November 17, 2020 Committee of the Whole meeting and brought forward the following recommendation:

- THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2021 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$141,583, excluding PST.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of November 17, 2020.

**Carried**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of November 17, 2020.

**Carried**

### 5.2 Q4 Financial Report (August 31, 2020)

Superintendent Keys provided an overview of the audited financial statements for the year ended August 31, 2020. He noted a successful year resulting in a surplus of \$3,524,535. Revenue in 2019-20 resulted from areas such as increased enrollment, salary and cost savings resulting from labour action and strike days. An outline of reduced expenditures attributed to COVID-19 school closures from March to June 2020 was also provided. Discussion was held regarding delayed grant payments and the process to calculate deferred revenue balances by the Ministry. Can use it in the following year.

Chair Petrella commended staff for their work and noted his intention to vote on the matter.

Moved by: Bill Chopp

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the draft financial statements for the year-ended August 31, 2020.

THAT the Brant Haldimand Norfolk Catholic District School Board internally appropriates the available surplus from 2019-20 for the expected increase in salaries and costs associated with the COVID-19 pandemic for 2020-21.

**Carried**



**5.3 Student Trustee Update**

Student Trustee Medeiros advised that the second quadmester began with a smooth transition. Student Council meetings are continuing in person and virtually. Holy Trinity is planning a student council retreat which will be held outdoors to adhere to public health guidelines. A school point system is being introduced at St. John's College. Students will compete for points during school activities and fundraisers and the grade with the most points will receive a reward. It was noted that there has been a slight increase of students from Assumption College migrating to online learning this quadmester.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

**Carried**

**6. Information and Correspondence - Nil**

**7. Notices of Motion - Nil**

**8. Notices of Motion Being Considered for Adoption – Nil**

**9. Trustee Inquiries - Nil**

**10. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**11. Report on the In-Camera Session**

Trustees Casey, Chopp and Dignard declared a conflict of interest in Item 3.5 of the in-camera session and left the room. They did not take part in the consideration or discussion of, or vote on any question with relation to this item.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In- Camera session.

**Carried**

**12. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

**13. Closing Prayer**

The closing prayer was led by Chair Petrella.

**14. Adjournment**

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the November 24, 2020 Board meeting.

**Carried**